

Saint Timothy School
Information Request Prior to Acceptance
Grades 2 - 8

Parent/Guardian: Please complete the top portion of this form and submit it to your child's current school. This form must be returned to us by the current school.

Date: _____

To: _____
Name of School School Phone Number

Address City State Zip

Re: _____
Full Name of Child Date of Birth

School has my permission to complete the following and return this information to:

St. Timothy School
13809 Poplar Tree Rd.
Chantilly, VA 20151
Phone: 703-378-6932
Fax: 703-378-1273

Parent/Guardian Signature Printed Name Home Phone

Parent/Guardian Address City State Zip

Teacher or Administrator of Current School: The above mentioned student has applied for acceptance at St. Timothy School. It is our policy to obtain scholastic information prior to acceptance and would appreciate you completing this to the best of your ability. Thank you.

- Length of time student has attended your school _____
- Days Present during the current school year _____
Days Absent _____ Days Tardy _____
- Current grade placement _____
- Grade placement for upcoming school year _____
- Is there a discipline record on file for this student? Yes _____ No _____
- Please comment on any classroom/school behavior that would impact the classroom environment _____

Please see other side.

- Has the student ever been recommended for, or identified as needing:
 1. psychological testing Yes _____ No _____
 2. educational testing Yes _____ No _____
 3. special education Yes _____ No _____
 4. gifted program Yes _____ No _____
 5. grade retention/placement Yes _____ No _____

- Please comment on any yes answers: _____

- Describe any disabilities (physical, emotional, mental, language barriers, family situations) which affect the applicant's progress _____

- Please complete the following using the criteria referenced below
 1- Excellent 2- Good 3- Fair 4- Unsatisfactory

General Attitude		Cooperation	
Effort		Classroom Conduct	
Relationship w/ teacher		Relationship w/ peers	
Respects Authority		Home Study Habits	
Shows Initiative		School Study Habits	
Takes Pride in Work		Completes Assignments	
Overall Achievement		Overall Ability	

Subject	Performance	Series and Present Level
English		
Math		
Reading		
Religion		
Science		
Spelling		
Social Studies		

- Please comment on the parents' attitude toward their child's learning and study habits.

- Have they cooperated with school policies and teacher recommendations?

- Would you recommend this student for a strong academic program? _____

 Signature of Person Completing Form

 Date

 Printed Name

 Title (Relationship to Student)